

**Hants & South Coast Swimming Leagues**  
**Affiliated to ASA SER**

Minutes of the AGM and Executive Committee held on the 5<sup>th</sup> December 2012 as a Conference Call, starting at 20.00pm. Meeting commenced 20.10 and finished 22.09 hours.

**Attendees**

Jonathan George	Chairman	(Woking)
Chris Lintott	Competition and Trophy Sec	(Hart)
Jeni Colbourne	Welfare Officer and Treasurer	(Wey Valley)
Dennis Miles	Competition Sec – Virtual Galas	(Hart)
Louise Fletcher		(Alton)
Chris Michael		(Wey Valley)
Neil Wilson		(Staines)

1. **Apologies Received from:** Jeni Colbourne that she would not be able to attend from the start of the meeting.

2. **Minutes of the AGM on November 2011.**

**2.1. Accuracy**

The minutes were approved as an accurate record, however it was noted that the statement that the rules needed updating to meet ASA model was subsequently found not to be correct. This was confirmed by the SER ASA Rule Coordinator, John Davies. There is therefore no action required to make a change other than, if desired, an optional revision of the reporting year dates.

**2.2. Matters arising:**

In 2012 the rules were to be amended to follow a new format used by clubs, however it was identified that this was not a requirement of the ASA and the current format was acceptable. As a result of the protracted debate over this issue, the competition guidelines in the rules were also not updated. The following action is therefore carried forward:

- Update the rules to reflect new format of Premier League/Rother Trophies and hosting guidelines to reflect that the club booking the pool and acting as promoter may be different to the club providing the other host club duties.
- Update the rules to reflect the use of conference calls for meetings and the AGM to allow more clubs to become involved.

3. **Correspondence**

**3.1. Points**

Edie Lynne from the Speedo League contacted the league to suggest the H&SC Leagues use the same revised scoring system for equally placed swimmers. The previous rules averages points for equally placed swimmers, while new rules allocate all equally placed swimmers the full amount of points for the place. The change makes it easier to use many of the commercially available scoring systems. The meeting agreed that this should be done for 2013 competitions and the competition section of the rules will be updated along with the scoring sheets.

**3.2. Veterans Relay**

The issue of who could take part in a Rother league veteran's race as one club had swum a young swimmer. After a discussion it was agreed the relevant rule should be changed by deleting the reference to masters from the veteran's event.

Existing rules:

L6 The Masters event is open to professional swimmers. Teams shall consist of 2 males and 2 females that may swim in any order. The total age of the four team members shall be not less than 120 years as

at gala date. No Gala Points shall be awarded from the result of the Masters Relay, but a perpetual trophy shall be awarded to the winning team.

The Round 3 Galas shall also include a Masters relay [Two male and two female, total age 120 years or over].

Revised rules:

L6 The Veteran's event is open to all age ASA registered swimmers. Teams shall consist of 2 males and 2 females that may swim in any order. The total age of the four team members shall be not less than 120 years as at gala date. No Gala Points shall be awarded from the result of the Veteran's Relay, but a perpetual trophy shall be awarded to the winning team.

The Round 3 Galas shall also include a Veteran's relay [Two male and two female, total age 120 years or over].

### **3.3. End of Galas**

Clubs are not staying until the end of galas to hear the results.

After discussion it was decided that the committee should remind clubs of that the hosting guidelines in the rules contains the following guidance:

Note 3: Clubs should, where practical, remain on poolside at the gala end for any trophy presentations that will be made. However where young children and long-distance travel or 'last ferry to the IOW!' implications are present those clubs may leave at once with understood apologies.

### **3.4. Godalming New Pool**

The pool opened in Sept 2012, however space on the poolside is tight and it can probably only host a four team gala. At the 2011 AGM Wey Valley and Godalming had asked about grants for equipment as it could become a useful pool for league use, however in the light of the pools subsequent lack of capability these options are not being pursued.

### **3.5. ASA Membership**

The secretary received the annual membership form from the ASA and returned it.

## **4. Chairman's Report**

I wish to thank Chris Lintott for running the galas, Dennis Miles for running the virtual galas and Jeni Colbourne for managing the finances.

During the year the league has sought additional support from clubs who may have a member or associate who would be willing to assist with league administration, but the take up has been poor and the league is very vulnerable to the any loss of availability of key personnel. It is vital the league has sufficient volunteers to allow succession planning available.

The league thanks Brian Harrison from Basingstoke for his offer to help. The competition secretary will contact Brian and discuss details of which tasks he may be able to help with.

## **5. Secretary Reports**

### **5.1. League**

The secretary produced the 2011 AGM minutes and received the annual membership form from the ASA and returned it.

### **5.2. Welfare**

There were no welfare incidents in 2012.

## **6. Finance**

### **6.1. Treasurers Report**

League balance is £11,718.20

League made a slight loss in 2012.

The invitational meet broke even.

For 2013 it was propose the membership fee is increased from £5 to £10 mainly to cover the cost of trophies provided. There has been a slight increase in the yearly cost as some trophies which have become full have been replaced with keep sake trophies. (e.g. Ones for Rother League I.M. These were most difficult to recover year on year as they were held by individuals rather than clubs). Increasing just the membership fee also means the virtual galas break even.

Dennis Miles said the extra costs should be taken from capital and delayed until 2014, but the increase was approved. (Proposed Chris Lintott, seconder Neil Wilson)

The cost of updating the HSC Web site is £100 per year and the task is performed by Dennis Miles daughter Teresa. It was noted that the last two invoices remain unpaid and it was agreed that these invoices should be paid. Dennis Miles also informed the league that Teresa would not be maintaining the site in 2013. (Post meeting note: Outstanding invoices are now fully met.)

A formal statement will be forwarded to members following the audit.

### **6.2. Appointment of Independent Examiner**

It was proposed to that Joan Swain, the Surrey County treasurer is appointed for 2010 and 2011 and this was agreed. (Proposer Jonathan George, Seconder Chris Lintott)

## **7. Proposed Changes to 2013 Programme and Competition Review**

### **7.1. Proposed Changes to the 2013 Programme and Competitions**

There were no proposed changes to the programme content for the 2013, however I received many comments and suggestions for tuning the schedule to meet clubs needs and so the galas have been shuffled to meet as many of these as possible.

### **7.2. Gemini Trophies**

The Gemini galas all went very smoothly again this year, although Winchester and Ringwood withdrew with insufficient notice to recast the whole programme and save a gala. Of the 5 trophies that should have been presented I only had one positive confirmation that trophy was presented. Two others may have been presented while two were not made available at the gala. I chased these initially but have not had time to actively chase them since. All are expensive cups. In 2012 17 clubs entered (15 swam) and in 2013 we currently have 15 entries, all from clubs who entered in 2011.

The winners were: Div 1 Woking, Div 2 Basingstoke, Div 3 Alton Div 4 Godalming Div 5 Andover.

### **7.3. Premier League/Rother Trophies**

This remains a very popular competition and in 2012 there were 26 entries. Hamble also asked to swim, but it was too late for me to be able to rearrange the galas to try and fit them in so they remained on a reserve list and were unable to swim. In 2011 26 teams entered and for 2012 we have 24, although to date we don't have a reply from Dorking and they have swum this competition in past years. The seeding is such there is a place for them to swim if required.

The winners were: Premier League Div 1 Staines, Premier League Div 2 Woking, Premier League div 3 – Not swum in 2011, Rother Junior Trophies East Dorking and Rother Trophies West Havant & Waterlooville.

#### **7.4. Minor League.**

In 2012 12 teams entered, against 18 in 2011, however Rushmoor withdrew before the round 1 gala and Gosport before the round 2 gala. This remains the only two round gala in the programme, however it also seems the least popular although Winchetser continues to field two teams for this competition. In 2013 12 teams have again entered, although there are 4 different teams in the competition to this year.

The winners were: Premier League Group 1 Winchester A, Premier League Div 2 Winchester B

#### **7.5. Junior Cup**

17 teams entered including one postal entry from the Channel Islands. The date was altered at the request of the 2011 AGM, however many teams used the initial seeding sheet and had not spotted the new date despite being asked after the AGM if they were happy with the new date. This meant Bracknell were not prepared to host the gala until a few days before the event. Fortunately the pool was free and all credit goes to all the clubs involved that made the event successful even though Bracknell were hosting their own club gala at Aldershot the same day. For 2013 there are again 17 teams, but this time there are two postal entries from the Channel Islands.

The winners were: Junior cup Group 1 Staines, Junior cup group 2 Havant & Waterlooville, Junior cup Group 3 Leatherhead

#### **7.6. Rother League**

In 2012 24 teams entered. Sutton Atlantis withdrew before round 2, Gosport before round 2 and Seagulls before round 3. Elmbridge and Staines did not swim round 1 only remaining galas. In 2013, there are 21 entries, however the mix of teams in one of the round 1 gala is making it difficult to find a suitable pool (Guildford Spectrum is not available due to the Swimathon, Godalming is not suitable for 6 teams and Basingstoke is in use). Clubs involved are Wey Valley, Alton, Worthing, Elmbridge, Haslemere and Sutton & Cheam. Suggestions of a suitable location are welcome.

For 2013, it would be useful to rename the two lower division which are based on east and west areas so they can again have a perpetual trophy. The number of divisions above these can vary so using 4 east and 4 west is not appropriate. The amalgamation of the premier league and Rother junior trophies solved the problem for that competition as there are two distinct names in use.

The winners were: Rother League Div 1 Woking, Rother League Div 2 Guildford, Premier League div 3 – Not swum in 2011, Rother League Div 4 East Alton and Rother Div 4 West Eastleigh.

#### **7.7. Virtual Competitions**

Entry forms for both the Virtual gala/Meet and the Long Distance competition have been included with the 2013 Membership return forms. Again, the object is to provide very low cost competition for swimmers not meeting County Championship requirements.

The Virtual Gala program is unchanged for 2013 in both the events and the entry time limits.

The Long Distance Meet entry facility has been expanded to include recognition of 13 and 14 years age-group times. The competition is Swimmer rather than Club related so just one or two entry times are quite acceptable for rank indication. Selective Club Championship times are fine. Entry times must be submitted by 31st January.

#### **7.8. Invitational Meet**

Woking ran the meet. It was broadly a success with 6 teams entering.

For 2013 Woking are willing to run the event again and 12 teams have entered. The meet is licensed at level 4. Qualifying has been at Surry county times. The proposed date in 19<sup>th</sup> January 2013.

## 7.9. 2013 Programme

The proposed 2013 was presented and agreed.

	File: Calendar		13.6		Year 2013			
		Sat		Sch	\$	Leagues	Other Competitions - Sat	Other Competitions - Sun
1	January	5	6	H				
		12			\$		Alton & District Club Championships RRSC New Year Open Meet	RRSC New Year Open Meet
		19			\$	H&SC Junior Meet	Alton & District Club Championships Staines SC Club Championships	Staines SC Club Championships
		26					ASA National Zonal Meets	
2	February	2	3		\$			
		9			\$	Gemini Trophies		Southampton level 2 February Open Meet
		16	17	H			County Championships	
		23	24	H			County Championships	County Championships Sussex Champs
3	March	2	3				County Championships County Championships HCASA County Championships (tbc) Surrey County Championships Sussex County Champs SSSA Secondary Schools Individual Championships HSSA Primary Teams	County Championships HCASA County Championships (tbc) Surrey County Championships Sussex County Champs
		9	10				-County Championships -HCASA County Championships (tbc) -Surrey County Championships -The ESSA National Team Champs for Primary Schools (Surrey Round)	County Championships HCASA County Championships (tbc) Surrey County Championships
		16	17				County Championships HCASA County Championships (tbc) Surrey County Championships Sussex County Champs SSSA Secondary Schools Individual Championships	
		23					County Championships Surrey County Championships	County Championships
		30		H		<i>Easter</i>	RRSC Easter Open Meet	
4	April	6		H				Surrey County Championships
		13		H				
		20	21			Rother Lg Rd 1	National League Finals	
		27					Sussex Training	
5	May	4	5			<i>May Bank Holiday</i>	ASA Regional Youth Champs SER Youth Champs	
		11	12				The Inter-District Primary Championships	
		18			\$	Rother Lg 2		
		25	26	H		<i>Spring Bank Holiday</i>	SER Age Group Champs	
6	June	1	2	H			ASA Regional Age Group Champs	

		8	9			ASA Regional Age Group Champs SER Age Group Champs
		15			\$	Minor League 1 Surrey Youth Games
		22	23		\$	Premier League 1 round/ Rother Junior Trophies Surrey Youth Games
		29	30			ESSA Inter-Divisional Champs.
7	July	6	7			Hampshire Dev Meet (tbc)
		13	14			Hampshire Dev Meet (tbc) Sussex Training Hampshire Dev Meet (tbc)
		20			\$	
		27	28	H		ASA National Age Groups Champs
8	August	3	4	H		ASA National Champs-Youth/Senior
		10		H		
		17		H		
		24		H		Summer Bank Holiday
		31		H		
9	September	7			\$	
		14			\$	
		21			\$	Rother Lg 3
		28			\$	
10	October	5			\$	Junior Cup (1 round)
		12				National Swimming League
		19				ASA Inter-County Team Champs
		26		H		
11	November	2		H		
		9				National Swimming League
		16			\$	Minor League Finals
		23			\$	
		30			\$	
12	December	7				ASA Regional Championships
		14				National Swimming League
		21		H		
		28		H		Christmas
						[All Subject to decisions of the Organisation concerned]

## 8. Trophy Secretary Report

### 8.1. Gemini trophies

Group 1 Gemini trophy presented, two not a gala and other two may have been presented but not confirmed.

### 8.2. Premier League/Rother trophies

Premier Div 1 passed on successfully, Premier div 2 was still at Cranleigh, but may now have been passed on (I have no confirmation). Rother Junior trophies are keepsake trophies and were available for presentation.

### **8.3. Rother League**

Boys and Girls IM trophies were changed to keepsake trophies for div 1 and 2 to match the lower divisions as they were either full or missing. All other trophies are believed to have been passed on ok, but I purchased five new trophies to fill missing gaps. These are identical to the missing trophies, but at this stage do not have the winners history added and this will need to be done this year if the originals continue to be too difficult to locate.

### **8.4. Minor League.**

Winchester won both Group 1 and 2. I have no records as to whether the trophies were presented or received.

### **8.5. Junior Cup**

Two trophies were passed ok and Alton forgot to take the third to the gala. I know it has had its engraving updated ready to send to Havant & Waterlooville, but don't know if it has been sent or received.

### **8.6. Invitational meet.**

All the trophies were believed to be presented as expected.

With so much to do running the galas and other activities I really have not had the time to keep chasing clubs to acknowledge receipt, forward return trophies.

## **9. Rules**

### **9.1. League Membership Fee**

The league membership fee will change from £5 to £10 while individual competition fees will remain at £5 per competition. This does not need a rule change as the words in rule 4 already allow for this to be set at the AGM.

### **9.2. Use of Conference Calls for Meetings - Rules 2, 3.1 and 3.2.**

Rule 2.f: The Executive Committee shall meet as and when required. At the wish of the Chairman, and with the agreement of the Executive, these meetings may be held in Conference Call format.

Rule 3.1a: There shall be an Annual General Meeting of the League for the election of the Officers and Committee and the approval of the examined accounts. This meeting shall be held during the month of November each year, date fixed by the Executive. Members will be notified of the time, date and place of the meeting and sent an Agenda not less than 14 days prior to the meeting. At the wish of the Chairman, and with the agreement of the Executive, the Annual General Meetings may be held in Conference Call format.

Rule 3.2a: Special General Meetings, other than the Annual General Meeting, may be called either by the Executive, or by 6 clubs in writing to the Secretary. A Special General Meeting must be arranged within 28 days of receipt of such a request. At the wish of the Chairman, and with the agreement of the Executive, these Special General Meetings may be held in Conference Call format.

### **9.3. Scoring of Events to match those used by Area League – Competition Conditions 4**

The Arena League, South, has changed its gala points scoring arrangements to simply give 'points for positions' (PP) instead of averaging when two or more clubs tie in an event. For example a joint 1st place in a six-team gala gives both teams 6 points rather than 5.5.

To avoid confusion by Manual scorers it was agreed that the H&SC League comes into line and uses the same principle. This will result in the following rule change:

Competition Condition 4 Scoring: If there is an event place tie both teams shall be awarded the points for the position points; e.g. 6 points for both swimmers/teams for a 1st place tie in a six-team gala.

#### 9.4. Junior Cup Now 1 round

The Junior Cup competition rules have been updated as follows to allow for a single round competition:

##### *JUNIOR CUP (1 round): SPECIFIC CONDITIONS*

NOTE – All Competition Conditions and Rules apply to the Junior Cup except where the difference is set out below.

J.C.1 Swimmers must be registered and members of the club they represent on the date of the gala. **Ages, as at the date of the competition, must comply with the programme and ASA law.**

J.C.2 Swimmers may only compete for one club in the Junior Cup in any one year, unless ruled otherwise by the Executive.

J.C.3 Swimmers may swim in any number of relays and up to five individual events for which they are eligible by birth date of which not more than three shall be in their own age group. The Squadron Relay shall be swum in girl/boy ascending age order.

Relay swimmer names and swim order, which, subject to Competition Conditions, may be changed with notification, should be made available on request by the gala MC or Referee.

J.C.4 Swimmers who have qualified to take part in an ASA National Age Group or Championship (excluding Masters), in events of 50m, 100m or 200m in the 12 months preceding the competition may not take part in any events (individual or relay) in **that stroke in any age group**. Swimmers with National IM qualifying times may still take part in the form strokes in which they do not also have an NQT,

J.C.5 If two teams from the same club take part in the same gala, swimmers may not be interchanged between the two teams.

J.C.6 The galas will be seeded on the results of the previous year's competition with two teams being promoted/demoted between divisions. Galas must be scored in accordance with the number of teams present e.g. 5, 4, 3, 2, 1 for a five-team gala. If there is an event place *tie* both teams shall be awarded the *points for position* points; e.g. 6 points for both swimmers/teams for a 1<sup>st</sup> place tie in a six-team gala.

J.C.7 Rule deleted.

J.C.8 Group Trophies will be awarded to gala winners.

Where there is a tie for first place on gala points, the trophy shall be awarded to the higher placed, of the relevant clubs, in the Squadron relay

J.C.9 Gala starts may be delayed up to fifteen (15) minutes, to allow for the late arrival of a club. Clubs arriving after the start shall be allowed one (1) point for each event missed.

J.C. 10 Postal swimming teams will be event placed in accordance with their submitted times. Should their swimmer time be the same as the *averaged* time (due to place/time conflict) of a pair of Host gala swimmers in that event, then all three will share the position place points.

\* Note; In general, after promoting and demoting teams from the previous year's results, teams will be grouped into sets of six, but flexibility will be allowed for groups of 5,6,7 or 8 in order to avoid galas with less than 5 teams.

#### 9.5. Some Hosting responsibilities may be fulfilled by a Promoter club – Rule 6

To allow flexibility where a host club may not have an arrangement with a pool and the clubs that have may not have the members needed to host a gala. This was incorporated in the 2011 rule hosting guidelines, but it was noted that rule 6.c also needs a revision. The changes required are:

General rule 6.c

Host clubs shall act as agents of the League, assuming the promoters responsibility for that particular gala. (where a separate Promoter club is specified because the host club does not have an hosting

arrangement with a pool, the gala responsibility will remain with the host club, but the promoting club will provide the relationship with the pool, including liability insurance and where required and risk assessments

## 10. Election of Officers

<u>Post</u>	<u>Nominee</u>	<u>Proposed</u>	<u>Seconded</u>
Chairman	Jonathan George	Neil Wilson	Louise Fletcher
Vice Chairman	Vacant (Meeting agreed that Chairman should invite Brian Harrison to perform this role)		
Treasurer	Jeni Colboure	Neil Wilson	Louise Fletcher
Secretary	Chris Lintott	Neil Wilson	Louise Fletcher
Welfare Officer	Jeni Colbourne (meeting approved continuation. This is not an elected post in ASA constitution model)		
Minute Secretary	It was agreed at 2011 AGM that minutes would be produced by a volunteer at each meeting i.e. post not to be formally filled.		
Competition Sec	Chris Lintott (meeting approved continuation with assistance from Brian Harrison). Dennis Miles will continue to run the virtual gala)		
Meet Secretary	Jonathan George (Continuation approved)		
Trophy Secretary	Chris Lintott (continuation approved)		

The following executive members were endorsed by the meeting.

Executive: Louise Fletcher, Alton

Executive: Tracey Yeates, IOW – Chairman to check she is willing to continue in post for 2013

Executive: Neil Wilson, Staines                      Chris Lintott                      Jonathan George

Executive Hon Life Member: Dennis Miles, Hart

## 11. AOB

Website [swimleagues.org.uk](http://swimleagues.org.uk) – This item was raised by Dennis Miles:

With Treasurer and Executive agreement a basic League website was set up eleven years ago by Teresa. Since then it has been developed and expanded to 20 pages (plus photos) with new competitions (Rother League amalgamation) and increased information on league programmes and results. Final results of all nine competitions have been made available to view on completion each year. In addition the Enquiry web cell has been monitored daily and replied to as necessary.

However, the League appears to have difficulty with the small expense allowance requested for provision of the site facilities and the regular updating indicated above; the invoice for the first half of the year is still outstanding although the site was, and has been since, kept fully up to date.

To avoid future dispute the site will be closed from its present form in the New Year.

Wey Valley expressed their appreciation of the effort performed by the executive in arranging galas.

## 12. Date of Next Meeting

Provisional dates of future meetings:

The next AGM will be on Wed 6th Nov 2013 at 20:00 via conference call.

The next Executive meeting will be on 24<sup>th</sup> July 2013 at 20:00 via conference call.